



Minutes of Meeting with Durga Puja Committees held on 30.09.2024 at Conference Room, NKDA

A meeting has been held with the Durga Puja organizing Committees of New Town, for ensuring smooth celebration of Durga Puja and Immersion, in compliance with environmental norms, norms for prevention of vector borne diseases including propagation of awareness related to prevention of Dengue etc. Matter related to Distribution of Prizes for Sharad Samman was also discussed. For this purpose, Pre Puja and Post Puja programmes have been discussed with the representatives of the Durga Puja Committees.

Total 56 (Fifty Six) Puja Committees, who have obtained permission (Offline-35 & Online-21) for Durga Puja,2024, till this date, were invited for the meeting, and among them 32(Thirty Two) Puja Committee were present.

List of persons/ representatives of the Durga Puja Committees present in the meeting on 30-09-2024 is enclosed herewith.

The Chief Executive Officer, NKDA welcomed the representatives of the Durga Puja Committees present and initiated the discussion. After detailed discussion the following have been resolved:

(A) Pre-Puja preparatory measures:

1. Necessary works like land preparation, jungle cutting, pot hole repairing etc. shall be taken up by concerned engineering section as per requirements placed by puja committees.
2. Puja Committees shall ensure Safety measures in Electrical issues as advised by EE (Electrical), NKDA.
3. Waste bins shall be provided to all Puja Committees by SWM section, NKDA.

(B) During Puja preparatory measures:

1. On 8th October, 2024 (Panchami) Jury team will visit Puja Pandals (5:00p.m to 7:00p.m) of the Committees who have applied for NKDA Sharad Samman,2024.
2. On 9th October, 2024, Sharad Samman Prizes shall be handed over to the Puja Committees selected as winners by the esteemed Jury.
3. On each day of the festival, waste shall be collected from all Puja Pandals by SWM section of NKDA.
4. Each Puja Committee shall maintain all formalities, as instructed by Police authorities during the Festival.

(C) Vector Control Measures :

1. Banners and Posters have been distributed to all Puja Committees for Dengue precautionary measures, which shall have to be displayed by the Puja Committees in conspicuous places in and around the puja pandal.
2. Audio regarding Dengue Prevention Awareness will be provided to all Puja Committee (Those who received NOC from NKDA). They are requested to play that Audio at regular intervals during the Puja days.
3. Vector Control Team, NKDA will be active as per Schedule. They will take adequate measures as per SOP of Dengue Prevention.
4. Before and after Puja, House to House personnel will visit scheduled areas all the Puja committee representatives have been requested to ensure extension of necessary assistance to the House to House visit team by the respective RWA and residents of Blocks.
5. Puja Committees are requested to open **Kiosk** for Dengue Prevention to distribute leaflets provided by NKDA.
6. Decorated Placards regarding Solid Waste Management and Dengue Prevention Awareness shall have to be displayed in all Puja Pandals.
7. VCMOs, VCT Teams and HTH Supervisors will be active during Durga Puja festival.

8. Vector Control Source Reduction Team and Spray team will be there to for taking necessary action for prevention of vector borne diseases and propagating awareness for Dengue Prevention.
9. All puja committees are required to ensure that stagnant water, if any, is removed immediately from pandal area and vicinity.
10. At the time of Durga Puja many visitors are expected to gather to celebrate, and thus possibility of transmission of Dengue etc. may surface. So Puja Committees and the residents need to be more cautious. Anybody with Dengue symptoms must take immediate medical advice.

Health Dept Activity during Durga Puja:

1. NKDA free Ambulance service will be active 24 X 7 during Durga Puja days subject to availability.
2. Except on MAHA ASHTAMI and Sunday, during Durga Puja, Doctors will be present in 9 (Nine) Health Centres in 2 (Two Shifts) from 11:00 am to 06:00 pm
3. Considering the forecast of rain during Durga Puja days, Forest Department Snake Catcher Contact Nos. will be available in NKDA Website.

(D) Post Puja measures: Bisarjan Ghat Activity

After the festival the following Standard Operational Procedure shall be followed mandatorily by all concerned during Immersion Time in NKDA Bisarjan Ghat:

1. One guide map will be prepared in consultation with Traffic Department, Bidhannagar Police Commissionerate, and uploaded in website for reference of Puja Committees, who will be coming from different places for immersion at Bisarjan Ghat.
2. Medical Camp and help desk will be available for medical emergency at Bisarjan Ghat on 12th, 13th and 14th October, 2024, from 12 noon to 10 pm.

Control Room at NKDA office will remain open 24X7 from 5th to 20th October, 2024 for Emergency Services.

Contact numbers of all relevant authorities and emergency services will be available in NKDA website.

As there were no other issue to discuss, the meeting ended with thanks to and from the chair.



Chief executive Officer

New Town Kolkata Development Authority

Memo No. 4772 / NKDA/Admn/131/2024

04/10/2024
Date : 10.2024

Copy forwarded for information to:

1. Secretary / PresidentPuja Committee.
2. Smt. Meghna Pal, Administrative Officer, NKDA
3. Sri Manick Lal Maitra, OSD & Administrative Officer (Social Welfare), NKDA
4. Sri Mriganka Biswas, OSD & Administrative Officer(G&E), NKDA
5. Sri Mantu Sardar, Chief Engineer, NKDA
6. Sri Anindya Karfarma, Chief Architect, NKDA
7. Sri Ashutosh Das, Executive Engineer (SWM), NKDA
8. Sri Sekhar Das, Executive Engineer (Electrical), NKDA
9. Sri Gautam Chakrabarty, Estate Manager, NKDA

10. Dr. Sunanda Basu, Health-In-Charge, NKDA
11. Dr. Sumanta Roy, MMOH, NKDA
12. Sri Pritam Thakur, System Manager, NKDA
13. Dr. Olive Biswas, VCO, NKDA
14. AE, NKDA(All)
15. SAE(ALL)
16. PA to Hon'ble Chairman, NKDA
17. PA to Chief Executive Officer, NKDA



A handwritten signature in blue ink, appearing to be 'Anil Kumar', is written over a diagonal line. The signature is positioned above the printed title 'Chief Executive Officer'.

Chief Executive Officer

New Town Kolkata Development Authority