



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,
New Town, Kolkata - 700 156

Memo No. 4241 /NKDA/ADMN-1021/2021

Dated : 20-09-2024

To Secretary/President

Sub : Meeting regarding Durga Puja, 2024.

Sir,

A meeting will be held on 30-09-2024 at 12:00 noon at the Conference Hall of NKDA, NKDA Administrative Building, 4th Floor, Plot No. DG/13, Premises No. 04-3333, Action Area – ID, New Town, Kolkata – 700 156 to discuss various issues relating to ensuing Durga Puja, 2024.

You are requested to make it convenient to attend the said meeting as per schedule.

Thanking you,

Yours faithfully,

SAT
Chief Executive Officer
New Town Kolkata Development Authority

Memo No. 4241 /1(7)/NKDA/ADMN-1021/2021

Dated : 20-09-2024

Copy forwarded with a request to attend the meeting as per schedule to :

1. The Deputy Commissioner of Police, New Town, Bidhannagar Commissionerate.
2. The Administrative Officer (All), NKDA
3. The Chief Engineer, NKDA
4. The Traffic Inspector, New Town
5. The Estate Manager, NKDA
6. The Inspector-in-Charge, New Town PS/Techno City PS/Eco Park PS/KLC PS
7. PA to the Hon'ble Chairman, NKDA

[Signature]
Chief Executive Officer
New Town Kolkata Development Authority